

BY-LAWS OF DAWSON COUNTY ARTS UNLIMITED, INC.

ARTICLE I  
(Name of Organization)

The name of this non-profit organization shall be Dawson County Arts Unlimited, Inc.  
(Henceforth referred to as DCAU, Inc.)

ARTICLE II  
(Statement of Goals)

SECTION I

Dawson County Arts Unlimited, Inc. has established itself as a group and is dedicated to the following goals:

- promoting "the arts" in all their forms, including but not limited to, drawing, painting, sculpture, crafts, dance, music, drama, poetry and literature;
- providing quality educational opportunities in the arts for the public and area schools;
- providing an environment for the promotion and exposure of local artists; (local and area art and artists;)
- working with other area groups for the promotion of the arts;
- providing a location and support group that will facilitate and enhance the arts in our area;
- encouraging public participation in and appreciation of the arts.

ARTICLE III  
(Organization and Operation)

SECTION I

The business office of DCAU, Inc. shall be located at 1515-H1 West Bell St., West Plaza Mall, Glendive, MT 59330.

SECTION II

The fiscal year shall be January 1<sup>st</sup> through December 31<sup>st</sup>.

SECTION III

Dawson County Arts Unlimited, Inc. shall be incorporated as a non-profit educational organization.

SECTION IV

This body shall be governed by Robert's Rules of Order.

#### SECTION V

A minimum of five (5) members must be present to transact business. Five (5) members shall constitute a quorum.

#### SECTION VI

A majority of the quorum shall decide meeting dates and times. Meetings are open to the public.

### ARTICLE IV (Membership)

#### SECTION I

Membership is open to any person interested in furthering the goals of Dawson County Arts Unlimited, Inc. Membership entitles that member to one vote. Nonpayment of dues shall lead to loss of membership privileges.

#### SECTION II

A majority of the quorum shall establish membership dues.

### ARTICLE V (Officers)

#### SECTION I

Dawson County Arts Unlimited, Inc. shall have officers who will serve for a one year period, without compensation. The service year shall be the same as the fiscal year, January 1st through December 31<sup>st</sup>.

#### SECTION II

Officers will be elected from the membership each year at an annual meeting to be held in December.

#### SECTION III

A person may serve an infinite number of terms as an officer if elected each year to an office.

#### SECTION IV

The officers shall be:

- (1) President
- (2) Vice President
- (3) Secretary
- (4) Treasurer

#### SECTION V

The President is an officer and shall be elected from the membership at the annual meeting. The President shall preside over the meetings.

#### SECTION VI

The Vice-President is an officer elected from the membership at the annual meeting. In the absence or disability of the President, the Vice-President shall perform all the duties of the President, and when so acting, shall have all the powers of, and be subject to, all the restrictions upon the President. The Vice-President shall have such powers and perform such other duties as prescribed from time to time by the membership and the President.

#### SECTION VII

The Secretary is an officer elected from the membership at the annual meeting. The Secretary shall keep the official written and signed copy of the minutes. Motions, as stated in the official minutes, are the official record of business and the official statement of policy. If the Secretary is not present, the President shall choose someone at the meeting to take the minutes.

#### SECTION VIII

The Treasurer is an officer elected from the membership at the annual meeting and shall monitor all expenditures of the funds of Dawson County Arts Unlimited, Inc. No funds will be dispersed without the authorization of the membership. The Treasurer may require supporting receipts and/or documents before authorizing payment of reimbursement.

#### SECTION IX

The President, Vice President, Secretary, and Treasurer shall serve as the Board of Directors of DCAU, Inc. as per the Articles of Incorporation of DCAU.

### ARTICLE VI (Amending the By-Laws)

The by-laws may be amended by a majority of the quorum attending the annual meeting, or at a special meeting of the membership called for the purpose of amending the by-laws. Public notice of such meeting shall be given at least fifteen (15) days prior to the meeting.

### ARTICLE VII (Dissolution)

Upon dissolution of Dawson County Arts Unlimited, Inc., all properties and funds, after payment of all claims against DCAU, Inc., shall accrue and be vested in a non-profit organization of choice as per the articles of incorporation of Dawson County Arts Unlimited.